

## Tuition Fee Terms and Conditions for Dania Academy of Higher Education

July 2016

### Who is required to pay tuition fee?

- Full-degree students with a non-EU/EEA citizenship

### Exemptions

- Students with a non-EU/EEA citizenship who hold a permanent residence permit for Denmark
- Students with a non-EU/EEA citizenship who hold a temporary residence permit with the possibility of being granted permanent residency in Denmark. Your residence permit must state either "mhp. varigt ophold" or "mmf. varigt ophold".
- Students with dual citizenship in EU/EEA and non-EU countries
- Students who are in Denmark as accompanying children of alien/foreign workers who have obtained a Danish residence permit on the grounds of employment pursuant to section 9 of the Aliens Act.
- Students who are married to a Danish citizen

### Payment

Tuition fee rates for all programmes at Dania Academy of Higher Education can be found online on our website: <http://www.eadania.dk/en/enrolment/fees.aspx>.

The tuition fee is to be paid in equal instalments immediately upon receipt of the Conditional Letter of Admission. This early payment ensures the student a place in the study programme. Moreover, it is vital in the application for a residence permit, as the Danish Agency for International Recruitment and Integration (Immigration Service) will only process applications, if the applicant has paid the required tuition fee. The fee for the remaining semesters must be paid in equal instalments at the deadlines specified below.

Failure to pay the first instalment before the given deadline will result in an annulment of the student's admission to Dania Academy of Higher Education.

Timely payment of all later instalments (by 1 June and 1 January) is a condition of the student's continued enrolment at Dania Academy of Higher Education. Failure to pay the instalment prior to a semester and before the specified deadlines may result in expulsion from the programme and the Academy.

Furthermore, Dania Academy of Higher Education is obliged to inform the Immigration Service about this, and the student risks losing his/her residence permit.

As an international student, you can apply for a scholarship. Since the results for scholarship applications are not published until July and February, the student must pay tuition fee as stated above although he or she has applied for scholarship. If the student is granted a scholarship, the paid fee will be refunded to the student in part or in full, depending on the size of the scholarship.

### Coverage

The tuition fee covers educational expenses, such as courses, academic supervision, three attempts at each exam, issuing of diplomas etc.

Please note that the tuition fee does not cover any living expenses such accommodation, food and leisure. Books, study trips, excursions and similar expenses are not covered by the fee.

### Tuition fee refund policy

If a student receives a rejection on his/her residence permit application before study start from the Immigration Service, the admission will be cancelled and the tuition fee will be refunded upon application. An administrative fee of 200 EUR will be deducted from the refund.

If a student cancels his/her study place before study start, Dania Academy of Higher Education will not refund the tuition payment. However, in cases of extreme unforeseen circumstances, such as serious illness, death of a partner or member of the immediate family, the tuition fee will be refunded if the student can provide written documentation in both the original language and as a translated version signed by a notary. An administrative fee of 200 EUR will be deducted from the refund.

If a student does not show up for study start or at the very latest two weeks after study start at Dania Academy of Higher Education, the admission will be cancelled and the tuition fee will **not** be refunded.

If a student wants to withdraw from the study programme after the semester has started, the tuition fee will **not** be refunded.

If a student does not comply with regulations stated in the study contract or he/she proves to be unable or unwilling to perform the studies as required, he/she may be expelled from the programme and the tuition will **not** be refunded.

If a student is granted a permanent residence permit in Denmark in the course of a semester, the tuition fee for the current semester will **not** be refunded. Please note that students are required to provide Dania Academy of Higher Education with documentation of any changes of status.

## Payment agreement

CPR Number (or date of birth) \_\_\_\_\_

Name \_\_\_\_\_

Education \_\_\_\_\_

With my signature I declare that I agree to pay the below mentioned amount for my education.

Semester	Amount	Due date
1 <sup>st</sup> Semester	(state amount)	(paid before study start)
2 <sup>nd</sup> Semester	(state amount)	1 January 2017
3 <sup>rd</sup> Semester	(state amount)	1 June 2017
4 <sup>th</sup> Semester	(state amount)	1 January 2018

The price for the 3<sup>rd</sup> and 4<sup>th</sup> semesters are subject to change.

Date:

\_\_\_\_\_

\_\_\_\_\_

Student's signature